

DATA PRIVACY NOTICE

1 About Bodmin Funeral Services

1.1 Bodmin Funeral Services was established in 1993 and remains an independent family owned funeral directors. It is owned by husband and wife team, Angus and Paula MacKinnon with a total of 68 years experience as funeral directors.

2 What personal information do we collect?

2.1 We collect personal information when you contact us by telephone, email, or through our website. The purpose of collecting this information is to be able to provide you with our services in a caring, timely and secure way.

2.2 Any personal information we collect will be used by us strictly in accordance with current data protection legislation i.e. General Data Protection Regulation (GDPR).

2.3 We will store the information we collect securely either electronically or otherwise. Without this information we may not be able to provide you and your family or relatives with the services we offer.

3 Consent

3.1 By consenting to this privacy notice and agreeing to appoint Bodmin Funeral Services as your chosen funeral director, you are giving us permission to process your personal data specifically for the purposes identified. Consent is required for us to process both types of personal data, but it must be explicitly given. Where we are asking you for sensitive personal data we will always tell you why and how the information will be used.

3.2 You may withdraw consent at any time by emailing us at office@bodminfunerals.co.uk, calling us on +44 (0)1208 78300, or, by writing to us at Bodmin Funeral Services, Old Wall Lodge, 1 Castle Canyke Rd., Bodmin PL31 1DU

4. Who do we share your information with?

4.1 As part of being your appointed funeral directors, we may need to provide some of your personal data (never sensitive personal data) to individuals or organisations directly associated with the provision of funeral services for your relative, for example members of the clergy or celebrants. Our basis for sharing this information is so that we can fulfil our contractual obligation to you and act appropriately as your appointed funeral director.

4.2 Other than in accordance with 4.1 above Bodmin Funeral Services will not pass on your personal data to third parties without first obtaining your consent and at no time will your information be shared with individuals or organisations unconnected with your family or relatives funeral.

5. Retention Period

5.1 Bodmin Funeral Services will process personal data for as long as is necessary to allow us to fulfil your funeral services and will securely store the personal data indefinitely.

5.2 Bodmin Funeral Services will periodically review the data held and securely delete the said data

Name and Address of the Data Controller

Controller for the purposes of the General Data Protection Regulation (GDPR) is:

Angus L MacKinnon. Phone: 01208 78300. Email: office@bodminfunerals.co.uk